



**Institute of Economic Growth,
University of Delhi Enclave, North Campus,
Delhi-110007**

F. No.: IEG/Admin/CO/Estab.-II/182/51B

Dated:- 29th December 2022

Notice: Inviting Quotation for the "Designing/development of a Bust of Professor V.K.R.V. Rao at Institute of Economic Growth (IEG)"

The Institute of Economic Growth (IEG) is an autonomous, multidisciplinary Centre for advance research and training in the fields of economics, demography and sociology.

IEG invites sealed quotations for the above mentioned work as per Annexure-A & B enclosed to this notice.

A. Scope of Work:

1. Designing/development of a Bust of Professor V.K. R.V. Rao (In Bronze Metal) in 1.5X of life size height.
2. Composition of Bronze Metal should be as 85% Copper, 5% Tin, 5% Zinc and 5% Lead.
3. The approximate weight of the bust should be 60-70 Kgs (without packing).
4. The bust should be delivered in wooden packing as per the international standard for air cargo.

B. Eligibility Criteria:

1. Atleast 5 years experience in making bronze statues/busts of eminent personalities.
2. Should have GST (if applicable)/PAN No.

C. Terms and conditions:

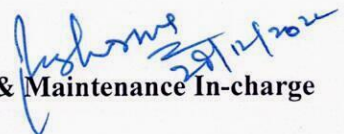
1. Mere submission of the proposal shall not confer any right whatsoever on the submitting entity.
2. The proposal shall remain valid for a period of three months from the date of publication of this quotation notice.
3. It shall be obligatory on part of the submitting entity to furnish any further information as may be sought by IEG.
4. Each page of the proposal must be self attested by the bidder.
5. Neither the issue of this notice nor any part of its contents are to be taken as any form of commitment or acknowledgement of part of IEG to proceed with any proposal or any entity. IEG reserves the right to cancel the process or reject any proposal without assigning any reason.
6. No amendments/changes will be allowed after submission of bids.
7. Pre-dispatch examination of the final product will be conducted by the person(s) authorized by IEG.

8. Payment to bidder by way of compensation or otherwise outside the terms of the contract or in excess of the contract rate will not be allowed under any circumstances.
9. Successful bidders will be required to provide the bust/statue within a period of 60 days from the award of contract, failing which the IEG reserves its rights to cancel the contract without any compensation whatsoever.
10. The bidder should have Delhi NCR based workshop for the pre-dispatch examination of the final product.
11. Conditional quotations will not be accepted. In case a conditional quotation is received, IEG will not be bound to those conditions.
12. Unsigned quotation and documents will be rejected. Please submit the quotation with offer letter/Company/Firm's letter-head.
13. Applicable taxes will be deducted as per prevailing rates and as per notification of the Govt. of India.

D. Submission of Proposal:

1. Sealed envelope containing the quotation as per **Annexure-A & B** should bear the mark **"Quotations for Bust"**, must be addressed to the **Programmer & Maintenance In-charge, Institute of Economic Growth, University of Delhi Enclave, North Campus, Delhi-110007**. The sealed envelopes complete in all respect with all the required self attested documents must be dropped-in the **Tender Box** kept in the Reception Counter of the Institute on or before **9.1.2023 by 3:00hrs**.
2. Bidder should submit the following documents/details, duly certified and/or self-attested inside sealed envelope:
 - i. Duly filled **Annexure -A** with all the supporting documents with seal and signature of the bidder on each page.
 - ii. Copy of registration document of the company or branch office (if applicable).
 - iii. Duly filled **Annexure-B** with all the required summary of information on the projects completed in the last 5 years and the ongoing projects which are similar to the proposed work along with photographs.

For further query, please contact Programmer & Maintenance In-charge, 011 27667570/2404 (Extn.272).


Programmer & Maintenance In-charge

**Institute of Economic Growth,
University of Delhi Enclave, North Campus,
Delhi-110007.**

Annexure-A

Quotation Form

Sl. No.	Descriptions	Information to be filled by the bidder (if required separate sheet may be enclosed)
1.	Name of the Bidder/Proprietor/Partners and address of bidder/firm/agency with complete contact details	
2.	Enclose self certified proof of address	
3.	Details of Registration (copy of Registration Certificate from appropriate Statutory authorities to practice as sculptor should be attested).	
4.	GST No./ Certificate (Enclose self certified copy of the Regn. Certificate, if applicable)	
5.	PAN No. (Enclose self certified copy of the Regn. Certificate)	
6.	List of major clients, i.e., Annexure-B ” in support of Experience of execution of similar type of work	
7.	Experience in execution of similar type of work	
8.	Documents in support of 5 years experience in Designing/development/manufacturing bronze busts/statues.	
9.	Copy of ITR for the last three financial years.	
10.	References, if any (name, title, telephone number/email) with the certified copies of citation/award/copy of official announcement in press etc., if any.	
11.	Self Declaration/undertaking by bidder that Company/firm/ bidder has not been blacklisted by any Government Agency duly signed and stamped submitted by bidder.	

12.	Quotation for the work as per the unit and estimated quantity:	
Sl. No.	Item	Amount (In Rs.)
1)	Total value including Designing/development /manufacturing, raw material, transport to venue, packing, fees to the artiste etc. and any other costs inclusive of all taxes with detailed break-up for the Bust of Professor V.K. R.V. Rao (In Bronze Metal) in 1.5X of life size height as per the scope of work, weighing 60-70 Kg.	

Self Declaration/Undertaking

I/We hereby confirm submission of all the required documents.

I/we have not been blacklisted by any Government Agency.

Further, I/We confirm that each statement and/or contents of this submission and/or documents, certificates submitted herewith are absolutely true, correct and authentic. In the event of any statement/document subsequently turning out to be incorrect or false it is understood and accepted that the undersigned is liable to disqualification from this selection process.

**Signature of the authorized signatory/bidder/Firm
With Official Seal/ Stamp & Date**

**Institute of Economic Growth,
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Annexure-B

Summary of information on the projects completed in the last 5 years and the ongoing projects which are similar to the proposed work along with photographs with reference (if any)

Sl. No.	Summary of information on the projects completed in the last 5 years and the ongoing projects which are similar to the proposed work with Reference (if any, with name, title, telephone)	Period (From – To)	Contract Value	Photographs Enclosed (Yes or No)
1.				
2.				
3.				
4.				
5.				

Note: Copies of relevant work order/ experience certificate are to be enclosed in support of above information.

**Signature of the authorized signatory/bidder/Firm
With Official Seal/ Stamp & Date**