



# INSTITUTE OF ECONOMIC GROWTH

University Enclave, University of Delhi (North Campus), Delhi-110 007, INDIA

28 March 2024

File/IEG/CU/Quot./Soft./02/2023-24

Notice to be Published on IEG Website

**Subject: Quotations for Software**

Dear Sir,

The Institute of Economic Growth is an autonomous, multi-disciplinary centre for advanced research and training in economics, demography and sociology. It is recognized as such by the University of Delhi.

The Institute invites sealed quotations for purchase of Software details as below from authorized Dealer/ Seller/ Channel Partner/ OEM. Systems with item descriptions and quantity are attached.

Sr. No	Item Description	Qty
1	Software: MS Office OLP Microsoft office, Pro Plus 2021 SNGL OLP NL Academic	5

The bidder may submit rates, GST as applicable should be mentioned separately. IEG reserves the right to select equivalent configuration. Quantity can vary subject to requirement.

Sealed envelopes containing the quotations should bear the mark “**Quotations for Software**”.

**A. Documents to be enclosed along-with other relevant documents and price bid**

1. Authorized Dealer/ Seller/ Channel Partner should have relevant certificate for aforesaid product.
2. Registration No, TIN No etc.

**B. Conditions**

1. Item should be delivered within 7 (Seven) days after confirmation of the order letter.
2. Conditional quotations will not be accepted. In case a conditional quotation is received, IEG will not be bound to these conditions.
3. One price bid per envelope will be considered. Two or more price bids in one envelope will be rejected.
4. Unsigned price bid and documents will be rejected. Please submit price bid on Company/firm letter-head.
5. Guarantee/ warranty should be mentioned separately for this product.

**Please note that:** GST etc. will be deducted as per prevailing rates and as per notification of the Govt. of India.

**The quotation may be deposited by 05 April 2024 at 3:00 p.m. and same may be dropped in the ‘Tender Box’ kept in the Centre Office room of the IEG.** The Director, IEG reserves the right to reject any or all quotations at any stage without assigning any reasons.

Yours faithfully,

  
(Parag Kamal Sharma)  
Programmer