

INSTITUTE OF ECONOMIC GROWTH
University of Delhi Enclave, Delhi—110007

Job Code: **IEG/SPA/37/2025 /723**

March 13, 2025

Online applications are invited for the one regular position of SEMI-PROFESSIONAL ASSISTANT (SC) in the Pay Matrix Level-5 (29200-92300) plus other allowances as per the Institute's rules.

The Institute is an autonomous research and training organization established in 1952. The Institute's faculties work in several areas of Economics, Sociology, and Demography.

Qualification

Essential:

1. Graduate with minimum 50% marks or Masters with minimum 50% marks;
2. B.Lib.Sc./B.LI.Sc. with minimum 50% Marks from a recognized university;
3. 6 months course in Computer Applications.

Desirable:

Social Sciences background, with work experience of computerization, Library software, digitalization, E-resources, E-database etc.

Age: 32 years (Age relaxation for 5 years for SC candidate)

General Instructions for Candidates

1. The application has to be filled out online on the Institute's website, i.e., www.iegindia.org under the "Career" web link along with the instant advertisement. **The online application needs to be submitted by 15.04.2025.**
2. **Applicants are required to download the filled-up application form and send it along with self-attested educational qualification certificates and testimonials (hard copy) by 25.04.2025, failing which application will not be considered. On the top of the envelope, please write "Application for the Post of Semi-Professional Assistant",** addressed to the Administrative Officer, Institute of Economic Growth, University of Delhi Enclave, North Campus, Delhi-110007.
3. Application received without complete information shall be rejected.
4. Candidates should possess the prescribed qualification and experience as of the closing date of application. Candidates are required to produce specific certificates as per eligibility conditions whenever asked.
5. Further, merely fulfilling the minimum qualifications or the eligibility criteria does not entitle a candidate to be necessarily considered or called for written test/evaluation. More stringent criteria may be applied for short-listing the candidates to be called for an evaluation.

6. No correspondence or personal enquiries shall be entertained by the Institute. The candidates may visit the Institute's website: www.iegindia.org for any information from the Institute including evaluation calls if any. Correspondence, if any, in this matter will be sent to the e-mail ID of the candidate. Any corrigendum/addendum in this regard shall also be posted on the Institute's website only.
7. Corrigendum/addendum (if any) shall be posted on the Institute's website only.
8. Applications which do not meet the criteria given in this advertisement and/or incomplete applications are liable to be summarily rejected. Other things being equal, SC/ST/OBC candidates will be given preference.
9. The Institute reserves the right not to fill the above position if circumstances so warrant. The Director, IEG, is competent to decide not to fill up the above posts without assigning any reason. The Institute can also consider suitable candidates who may not have applied. The decision of the Selection Committee shall be final.
10. Any questions regarding the positions can be referred to the email ID: sibasankar@iegindia.org.

DIRECTOR